

# **PROCEDURE FOR EMERGENCY CLEAN-UP OF BLOOD, URINE OR VOMIT**

Emergency clean-up kit is in the Hospitality Ministers' Supply Cabinet in the Work Sacristy ... Same Cabinet Where Nametags are Located

1. Put on gloves.
2. Pour absorbent powder over spill.
3. Using small dustpan and the broom, clean up absorbent and place in plastic bag. Also, dispose of broom and dustpan in the bag.
4. Place paper towels over the area and spray with bleach/water solution. Put towels in the plastic bag.
5. Take off the gloves and put them in the plastic bag. Tie the bag securely and place it in the wastebasket in the Work Sacristy.
6. Wash hands **THOROUGHLY** in one of the restrooms. (Do not use the sink in the Work Sacristy that is used to clean the communion dishes.)
7. If additional clean up is needed, contact the Maintenance personnel on call for the weekend. For additional minor clean up and/or to have the supplies replenished, place a note that the spill occurred in the "Suggestion/Comment Box" in the Work Sacristy.